



FACILITIES & SPECIAL USE RENTAL APPLICATION

Requested Date(s): From _____ To _____ Day(s) or Week _____

Time: In _____ Out _____ (indicate AM or PM) **Number of People expected** _____

Will you be serving alcohol at this event? No _____ Yes _____ (see rules & regulations)

Specific Area Requested:

CENTENNIAL FARM ☐ Activity Room (150 capacity) ☐ Pavilion

Water's Edge ☐ Pavilion ☐ Pool

**Applications for rental are accepted on a first come-first serve basis
and are subject to approval by the Recreation Director.**

Activity: _____ **Group Name:** _____

Adult Person in Charge: _____

Address: _____ **City:** _____ **Zip Code** _____

Phone number _____ **Email:** _____

HOLD HARMLESS AGREEMENT

In consideration of the Township of Grosse Ile granting permission to the undersigned to utilize Grosse Ile Township, Recreation Department Facilities (Centennial Farm and Water's Edge, Grosse Ile, Michigan), the undersigned hereby assumes all risk and liability relating to the utilization of said property during the period of time listed above and the undersigned agrees to hold harmless and indemnify the Township of Grosse Ile, all their officials, agents, and employees from all liability or responsibility whatever for injury (including death) to persons and for any damage to any Township of Grosse Ile property of others arising out of or resulting from the utilization of said Township property during the period listed above.

The undersigned further does hereby remise, release and forever discharge said Township of Grosse Ile, its officers, agents and employees from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of, either directly, or indirectly from utilization of said Township of Grosse Ile property during the period of time listed above.

I have received a copy of the rules and regulations and agree to abide.

PLEASE NOTE: Completed form must be submitted to the Recreation Department for approval.

Rentals: Security Deposit is due at time of application. Rental Fee is due a minimum of thirty days before rental date.

SIGNATURE: _____ **DATE:** _____

Cancellation Clause: Cancellations must be made 30 days prior to rental date to receive security deposit refund (Please initial _____)

OFFICE USE:

Security Deposit: _____ Rec.# _____ Method of payment _____ Date _____

Rental Fee: _____ Rec.# _____ Method of payment _____ Date _____

Approved by: _____ Date: _____

**RENTAL FACILITY FEES
AND INFORMATION**

Recreation Building at Centennial Farm:

Rental Fees are for a 5 HOUR TIME BLOCK, \$50 for each additional hour and must be pre-arranged. The security deposit is due at the time of rental and must be in the form of a check or cash. All other rental fees must be paid in full 30 days prior to the rental date. The security deposit is **NOT** included as part of the rental fees. **The Security Deposit is non-refundable if a cancellation is made less than 30 days prior to the event.**

<u>Facility</u>	<u>RESIDENT</u>	<u>NON-RESIDENT</u>	<u>Non-Profit Groups</u>
Activity Room	\$335 rental fee	\$425 rental fee	\$85 per event (Fri, Sat, Sun)
150 Capacity	\$165 security deposit	\$165 security deposit	\$30 per event (Mon.-Thur.)
			*Max. 3 hrs. Non-Profits limited to 2 weekend rentals per year

All Day Rental (10 am to Midnight)

\$565 rental fee	\$675 rental fee
\$200 security deposit	\$200 security deposit

Overnight Package (Friday or Saturday from 7 pm to 9 am)

\$565 rental fee	\$675 rental fee
\$200 security deposit	\$200 security deposit

Pavilions: Centennial Farm or Water's Edge Recreation Complex

Pavilions	\$45 rental fee	\$65 rental fee
55 capacity	\$25 security deposit	\$25 security deposit

Water's Edge Recreation Complex**Pool Rentals**

Rental applications must be submitted 14 days in advance of the rental to secure reservation (first come, first served). The pool is available for rentals on Sunday mornings from 10:00 A.M. to 12:00 P.M. or Mon-Sunday 7-9 PM. Available rental hours are subject to programming schedule. Rentals require one adult for every 10 children. All pool rules are in effect during rentals.

(1-30 guests) 2 hours	\$225 RESIDENTS	\$245 NON-RESIDENTS
(31-50 guests) 2 hours	\$275	\$295
(51-100 guests) 2 hours	\$315	\$335
Deposit	\$145	\$145

*Pavilion included in rental fee. ALL POOL RULES APPLY. PLEASE CHECK OUR WEBSITE AT GROSSEILE.COM

DISCLAIMER: All Recreational Facility usage times and days may vary due to Recreation Programming.

Centennial Farm
25797 Third Street
Grosse Ile, MI 48138
734.675.2364

Water's Edge Recreation Complex
25215 West River Rd
Grosse Ile, MI 48138
734.675.2364 or 734.675.0777

Township of Grosse Ile
RECREATION DEPARTMENT
Rules and Regulations for Rentals

It is necessary for everyone using the Township of Grosse Ile, RECREATION DEPARTMENT rental facilities to abide by the following rules. All group members must be informed of these rules

RECREATION BUILDING

Renters are expected to:

- Set up own equipment, tables, chairs, etc. Renters must provide their own table coverings.
- Return moved equipment (tables, chairs, etc.) to original position.
- Clean area of paper and debris. Wipe tables clean.
- Pick up all trash inside and outside.
- Sweep floors. Mop spills.
- Empty garbage and dispose in dumpster.
- Decorations can be taped to glass windows ONLY. Tape must be removed when done.

**ABSOLUTLEY NO TAPE, NAILS, PINS, SCREWS, BOLTS, ETC. ARE PERMITTED ON ANY WALL, CEILING,
DOOR, OR FLOOR SURFACE. NO COMBUSTIBLE DECORATIONS.**

- Sterno containers are permitted ONLY for warming food. No open flame is allowed in the buildings. No cooking is permitted in the assembly room or storage area.
 - A clear path of egress to all exit doors must be maintained at all times.
 - No dogs allowed in buildings or barns.
 - No smoking is permitted in any building. Use caution if smoking outside.
 - At no time should any Recreation equipment be removed from the premises.
 - Vacate the premises at the specified time stated on the application to avoid a late charge.
 - Occupancy shall be maintained at posted capacity.
 - Groups are responsible for damages and losses to the premises or equipment during activity.
 - The Township waives all responsibility concerning articles lost, stolen, or damaged.
 - Groups must notify the Recreation Department of any cancellations.
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- **No alcohol is permitted on premises without prior permission. (see below)**

REQUIREMENTS FOR ALCOHOL USE

Rentals: Anyone serving alcohol at any event at a Township of Grosse Ile, RECREATION DEPARTMENT rental facility must provide a **HOST LIQUOR LIABILITY POLICY** purchased through an INSURANCE COMPANY, **naming the Township of Grosse Ile as additional insured for the date of the event. The policy must have a combined single limit coverage of \$1,000,000 per occurrence and \$2,000,000 in the aggregate.**

A copy of this policy must be submitted to the Recreation Department at least ten (10) days in advance for review. Absolutely no alcohol may be served to anyone under 21 years of age at any time.

Non-Profit Fund Raising Events: Must provide a Bond Permit from the State of Michigan (cost \$50) for one to three day events. Also must provide **Special Events Liquor Liability Policy** for **\$500,000.00** and name Grosse Ile Township as additionally insured for the date(s) of the event.

If you have any questions regarding the above-mentioned rules, please contact the **Grosse Ile Recreation Department at (734) 675-2364.**

Misrepresentation of usage will result in the refusal of future requests and loss of security deposit.

**RULES AND REGULATIONS
FOR
OUTDOOR AREAS AT CENTENNIAL FARM**

- Speed limit on farm grounds is **10 mph**.
- No one is allowed in the horse barn after normal business hours (8AM-5PM) unless authorized by Equestrian Center Staff.
- All dogs must be leashed.
- No dogs are permitted in buildings or barns.
- No smoking is permitted in any building. Use caution when smoking out of doors.
- No fires are permitted without permit from the Fire Department.
- No bicycles or rollerblades are permitted in buildings or barns.
- No feeding animals.
- No swimming or wading in pond.
- Please, no littering. Use the trash receptacles provided.
- No alcohol on premises without prior permission. (see rules on reverse side)
- Groups are responsible for damages and losses to the premises and equipment during activity.
- The Township waives all responsibility concerning articles lost, stolen, or damaged.

Misrepresentation of usage will result in refusal of future requests for use. If you have any questions regarding the above-mentioned rules, please contact the Grosse Ile Recreation Department at (734)675-2364.